

UPDATED - Trinity Before/After Care Program

Available Times:

- Monday-Friday
- 7:00 am – 7:45 a.m. and 3:20 p.m. - 5:30 p.m.
- Closed on snow days and school is delayed
- Follows school calendar and closings

Location: Before Care and After Care will be held in the lower-level cafeteria/fellowship hall. Adjustments will be made as necessary. You may drop-off and pick-up through the Main School doors before 7:00 AM and after 3:20 PM.

Enrollment/Program details:

- Students enrolled at Trinity Lutheran Pre-K through 8th grade are eligible for the program.
- Students shall not be unsupervised inside or outside of the building. This program has been established to address the supervision of students arriving prior to 7:45 AM or still present and not involved in a supervised activity immediately following school. Students arriving before 7:45 AM or expecting an after-school ride yet are still present at 3:20 PM (without parental supervision), shall be sent to the Before/After Care room for supervision. If students are not picked up by 3:20 p.m., they will be taken to childcare and charged from 3:20 p.m.
- Athletes waiting for practice to begin will not be sent to the Before/After Care if a supervised study hall is provided. Athletes needing supervision after practices will be sent Before/After Care and charged the appropriate amount—a minimum of \$8.00 or one hour. Siblings of athletes requiring supervision will be charged before, during and after practices.

Snacks: Parents are responsible for providing a snack if your child will be in Before/After Care.

Program: Quiet game playing, or study time shall be allowed in the morning. Supervised play and study time will be scheduled for the after-school program.

Benefits:

- Warm, loving, Christian setting
- Safe, nurturing environment

Cost for Before School Care:

- \$8.00 per child from 7:00 a.m.
- \$4.00 per child after 7:30 a.m.
- 7th & 8th Grade Students will not be charged but will go to Before Care.

Cost for After School Care:

- \$8.00 per hour/child from 3:20 p.m.
- ½ hour minimum charge
- 7th & 8th Grade Students will not be charged but will go to After Care.

Billing: Parents will receive an invoice at the beginning of each month for the previous month. Bills will be sent home with the youngest child and can be returned to the school office. We also accept Pay Pal payments. ***{If you are 2 weeks or more behind in payments, you will NOT be able to use the program until you are Paid In Full!!! [*If payment is late more than 2 times – you may not be able to use the program anymore]}***

- If child is not picked up and there is no call, we will call emergency contacts first and then the police.
- Schedules need to be turned in by the 1st of the month or you will be charged a \$10.00 fee.
- If your child/ren aren't scheduled in advance for BSC/ASC, you will be charged a \$10.00 fee after three (3) occurrences.
- **Late fee (pick up after 5:30 pm) will be \$1.00/kid/minute!**



Before/After Care Registration Form

Student Name: _____

Date of Birth: _____ Current Grade: _____

Parent Name: _____ Home Phone: _____

Work Phone: _____ Cell Phone: _____

Parent 2 Name: _____ Cell Phone: _____

Email: _____

Emergency Contact: _____ Phone: _____

Anticipated Trinity Care Usage (days of the week & times): _____

Please list any allergies or health related issues of concern: _____

Names of individuals permitted to sign out your child: _____

I understand that Before/After Care Program is an extension of the Trinity Lutheran School day, and that all rules and policies of the school day shall remain in effect. Initial communication regarding questions and concerns shall be shared between the parent and the extended care worker. Follow-up communications and concerns shall be referred to the School Principal and School Board.

Signed: _____ Date: _____

